

Luther Area Library

Board Minutes June 10, 2021

The regular board meeting was called to order by President Lois Langenburg at 4:40 pm.

Present were Lois, Jan, Donna and Kees. The new board member Karin Goodlien was also present. The Director Amy was also present. Meeting was held in person at the Library.

Comments.

Lois brought up info about virtual fundraising with a purpose.

Sect. minutes. Minutes were reviewed. Was not directly stated as the reason for the resignation. Corrections on page 4 were identified. Amy will make corrections. Jan motioned to pass minutes. Karin second. All were in favor.

Tres. report.

3 new donations totaling \$250. Came in.

We returned funds to the Mich. Municipal League that were not spent.

See budget report.

Motion to accept by Lois, second by Kees.

Jan Y
Lois Y
Kees Y
Donna Y
Karin Y

All were in favor.

Librarians report.

The month's theme was superheroes.

Activities, scavenger hunts and crafts were developed around this theme.

This is the library's way of keeping people engaged during Covid.

Library scavenger hunt to find theme based books.

Read it and Rate it continues.

170 libraries are participating in online scavenger hunts.

This is the 3rd one.

Work on completing the little free libraries continues. The Pine River school is making 5 Libraries.

The newsletter was printed and sent out.

We are continuing to get quotes for the roof.

Mich serve has services for librarians.

\$300 relief fund. Looking for hotspots by T-Mobile.

We got the LCCF grant for this year.

Looking for ways to collaborate with Leroy Library. Book Page is a monthly subscription that gets magazines, books.

The Libraries building permit was in 1996-1997.
Motion to accept report by Kees, second by Jan.
All were in favor.

Old Business

No changes to library hours for the next month.
We had some of the gutters repaired to improve the rain flow.

Discussed safety issues. Staff have brought up new hours where there will always be 2 staff on. This will affect library hours and budget. Continue discussion.

Look to get temp coverage for the summer while we are understaffed.

The Personnel Committee will look at new schedule.

The recent donation from Shirley W. Use to buy programmed tablets for learning \$2,919 A.W.E. program.

Motion to move ahead with purchase. by Kees, second by Jan.

Donna Y

Lois Y

Jan Y

Kees Y

Karin Y

Motion to accept report by Lois and 2nd by Kees.

New Business.

Covid rules are updated to match State guidelines.

Office equipment lease, copier is up soon. Recommend that we replace copier. Recommendation from Amy for new lease was approved.

Motion to upgrade by Donna, second Lois

Donna Y

Lois Y

Jan Y

Kees Y

Karin Y

Buy additional stamps as prices are going up.

Motion Lois, second Karin

Donna Y

Lois Y

Jan Y

Kees Y

Karin Y

Budget amendment

Receipts line 13 balance \$1,130

Increase expenses on line 5 by \$1,130

Donna Y

Lois Y

Jan Y

Kees Y

Karin Y

Gutters will be cleaned by Ed for \$200.

Motion Kees, second Jan

Next mtg. will be July 8, 2021, In person meeting at 4:30 pm. Meeting adjourned at 6:20 pm.

Submitted by Kees Frankfort

L

Luther Area Public Library

6/1/21 thru 6/30/21

Check Balance 6/1/21

\$151,619.83

income

6/4	Library Boosters (movie license)	204.00	
6/16	B Bags - 800.00	} 2536.00	
	LCCF (Movie grant) - 600.00		
	LCCF (SRP) - 1086.00		
	Wingquist memorial - 50.00		
6/18	cp/fns/fax - 56.00	} 98.00	
	laminates - 1.50		
	fundraise - 6.00		
	Y Bags - 7.00		
	B Bags - 27.50		
6/23	Sharon Baker memorials - 385.00	385.00	
6/25	cp/fn/fax - 27.75	} 103.25	
	donation - 20.00		
	Y bags - 10.50		
	B bags - 45.00		
6/25	MMLL Grant (computer, ³ scanners printer - 938.89)	} 3438.89	
	Great Lakes People Fund - 1000.00		
	Wingquist Memorial - 1500.00		
6/30	LOS B - interest	6.26	
		6771.40	+ 6771.40

expense


#5225	6/9 IRWS (B bags)	460.00
26	6/9 CLS (rugs)	49.04
27	6/9 MMLL (movie license)	204.00
28	6/10 D. Long) (80-4.96-1.16)	73.88
29	6/11 A. Shank	516.23
	43 hr (559-34.66-8.11)	
30	6/11 J. Lucas	74.34
	7 hr (80.50-4.99-1.17)	
31	6/11 S. Hillman	436.78
	43 hr (473-29.33-6.86-1.03)	
		<u>1814.27</u>

			1814.27	
#5232	6110	Book Farm LLC (children's books)	1126.85	
33	6115	Luther Postmaster (stamps)	165.00	
34	6118	Xerox	122.98	
35	6121	E. Langenburg (gutter work)	200.00	
36	6121	US Postal (box rental #86)	82.50	
37	6125	A. Shank 50 hr. (650-40,30-9,43)	600.27	
38	6125	S. Hillman 32.5 hr (357.50-22,17-5,18)	330.15	
39	6126	IRWS	460.00	
40	6126	A T T	203.40	
41	6126	Consumers	190.02	
42	6130	A. Eichelberger (Little Hse materials)	63.38	
			<u>5358.82</u>	- 5358.82

Debits

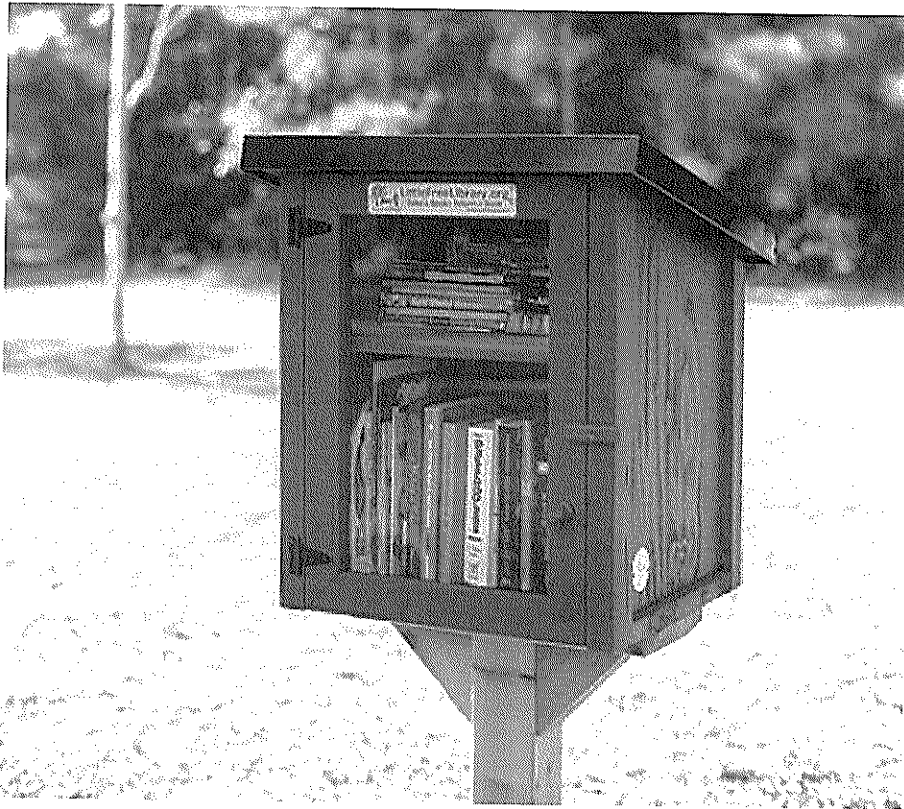
6108	Walmart	SRP	39.33	
6108	Walmart	(Bldg supplies)	8.00	
6108	Meijer	SRP	13.67	
6109	Imagestuff	SRP	36.70	
6117	USPS	(stamps-Amy)	165.00	
6118	Luther	Grocery	17.56	
6125	Walmart	SRP	31.16	
			<u>311.42</u>	- 311.42
				- 5670.24
	6130/21	ck. Balance		\$ 152,720.99*
		CD's		34,381.79*
	6130/21	Total Assets		\$ 187,102.78*


Bonna Long




LittleFreeLibrary.org[®]
Take a Book · Share a Book
A Nonprofit Organization
Charter # 99317


\$40.⁰⁰





 **LittleFreeLibrary.org**[®]
Boxford Girl Scout Troop #72386
Est. 2019 - Bronze Award Project
TAKE A BOOK - SHARE A BOOK
Charter # 88721

 **LittleFreeLibrary.org**[®]
Proudly Donated By
St. Josaphat School - Class of 2019
"Today a reader, tomorrow a leader"
Charter # 88722

 **LittleFreeLibrary.org**[®]
City of Las Cruces
Parks & Recreation Youth Board
Charter # 88723


 **LittleFreeLibrary.org**[®]
Queen P's Garden Library
Established 2019
Charter # 88726

 **LittleFreeLibrary.org**[®]
By Kenia Lizárraga, Est. 2019
Toma un Libro - Deja un Libro
Take a Book - Share a Book
Charter # 88729

 **LittleFreeLibrary.org**[®]
Girl Scout Troop #3974
Charter # 88731

\$80.⁰⁰



 **LittleFreeLibrary.org**[®]
Charter # XXXXXX
Not All Those
Who Wander Are Lost



ADD TO CART  ADD TO WISHLIST (192)

Welcome to the Little Free Library family! A Custom Charter Sign is the perfect option for honoring or memorializing a loved one, sharing a favorite quote, or displaying your family's name.

Steward Benefits:

- Unique charter number
- Option to add your Library to the world map, which will help people find and visit your Library
- Access to a private Facebook group for registered stewards, where you can swap stories and connect with other stewards
- Steward's Guide of proven tips to make your Library a vital part of your community
- Subscription to our regular e-newsletter with inspiring stories, ideas, and special deals
- Access to brand new, deeply discounted books through First Book for stewards in low-income areas; plus special book offers from publishers via our e-newsletter
- "How Does this Library Work?" flier for your Library

Details:

- 8" wide x 1.5" tall
- Made from high-quality aluminum
- Comes in silver or white aluminum
- The words "LittleFreeLibrary.org®" and charter number cannot be removed
- View our Returns Policy

If you are considering ordering ten or more signs, please contact us at customerservice@littlefreelibrary.org.

You do not need to purchase a charter sign if you are buying a Little Free Library book exchange from our online catalog. Charter signs are automatically included with Little Free Libraries.





PROJECT PROPOSAL

DATE

July 7, 2021

PROJECT:

Luther Public Library / Roof / NCH

PRESENTED BY:

Northern Castle Homes

info@northerncastlehomes.com

231.499.1646

11406 E 8th Street

Reed City, MI 49677

Dear Amy Shank,

Thank you for your patience while we put together your estimate.

Please find the estimate below along with the Project Specifications sheet which details the project in full. Please note that this estimate is valid for 15 business days. Before any build start, we require estimates be reviewed in order to check for any material increases or (hopefully!) decreases.

Please review and let us know your thoughts or if you have any questions at all.

We look forward to hearing from you and greatly appreciate your consideration for your project!

Sincerely,

Mark Wanner & The NCH Team

Estimate

1400 Roofing

1420 Steel Roofing

Metal over shingles with double bubble underlayment and Exposed Fastener 40 year steel roofing with all necessary trims. Vented ridge and snow bars included.

Option #1 - Metal over shingle.

\$0.00

Option #2 - Shingle over shingle. Owens Corning Duration, architectural.

+\$1,547.55

Option #3 - Complete tear off.

+\$9,147.00

Base Price

\$31,225.64

Luther Area Public Library
2021-2022 Budget

A	B	C	D	E	F	G	Q
Luther Area Public Library 2021-2022 Proposed Budget							
General Fund		Original	Amended				
Receipts		2021-2022	2021-2022	April	May	June	Actual Total
1	Library Millage	\$ 54,000.00	\$ 54,000.00				\$ -
2	Local Government Support	\$ 2,500.00	\$ 2,500.00				\$ -
3	Penal Fines	\$ 18,000.00	\$ 18,000.00				\$ -
4	State Aid	\$ 2,500.00	\$ 2,500.00				\$ -
5	Plat Book Sales	\$ 400.00	\$ 400.00				\$ -
6	Shoreline Yellow Bags	\$ 4,000.00	\$ 4,000.00	\$ 87.50	\$ 136.50	\$ 17.50	\$ 241.50
7	IRWS Blue Bags	\$ 7,000.00	\$ 7,000.00	\$ 490.00	\$ 182.50	\$ 872.50	\$ 1,545.00
8	Copies, Fines, Faxes & Sales	\$ 1,000.00	\$ 1,000.00	\$ 61.50	\$ 97.65	\$ 85.25	\$ 244.40
9	Donations	\$ 2,000.00	\$ 2,000.00	\$ 5,185.00	\$ 260.00	\$ 2,159.00	\$ 7,604.00
10	Interest/Checking & CD	\$ 100.00	\$ 100.00	\$ 10.27	\$ 9.10	\$ 6.26	\$ 25.63
11	Miscellaneous Fundraising	\$ 500.00	\$ 500.00	\$ 3.00	\$ 12.00	\$ 6.00	\$ 21.00
12	Grants/Endowment	\$ 3,000.00	\$ 3,000.00	\$ 2,024.80		\$ 3,624.89	\$ 5,649.69
13	Checking/Fund Balance		\$ 1,130.00			\$ 1,130.00	
14	Total Receipts	\$ 95,000.00	\$ 96,130.00	\$ 7,862.07	\$ 697.75	\$ 6,771.40	\$ 15,331.22
15	Expenditures						
16	1 IRS Employer (Escrow)						
17	2 IRS Paid	\$ 5,000.00	\$ 5,000.00	\$ (259.48)	\$ (175.81)	\$ (168.32)	\$ (603.61)
18	3 Wages	\$ 32,000.00	\$ 32,000.00	\$ 1,078.48			\$ 1,078.48
19	4 UIA/Workers Comp.	\$ 400.00	\$ 400.00	\$ 3,391.49	\$ 2,297.99	\$ 2,200.00	\$ 7,889.48
20	5 Books & Movies	\$ 5,000.00	\$ 6,130.00	\$ 4.00	\$ 154.00		\$ 158.00
21	6 Supplies Exp.	\$ 2,000.00	\$ 2,000.00	\$ 1,352.00		\$ 1,126.85	\$ 2,478.85
22	7 Auditor			\$ 30.17		\$ 8.00	\$ 38.17
23	8 Utilities	\$ 7,000.00	\$ 7,000.00	\$ 150.14	\$ 514.57	\$ 190.02	\$ 854.73
24	9 Building Insurance	\$ 1,500.00	\$ 1,500.00				\$ -
25	10 Education/Travel	\$ 1,000.00	\$ 1,000.00				\$ -
26	11 Equipment/Software/Biblionix	\$ 5,000.00	\$ 5,000.00	\$ 268.58			\$ -
27	12 Office Exp.	\$ 4,000.00	\$ 4,000.00	\$ 242.28	\$ 306.33	\$ 535.48	\$ 268.58
28	13 IRWS Blue Bags	\$ 7,000.00	\$ 7,000.00	\$ 920.00	\$ 460.00	\$ 920.00	\$ 1,084.09
29	14 Shoreline Yellow Bags	\$ 4,000.00	\$ 4,000.00				\$ 2,300.00
30	15 Plat Books	\$ 750.00	\$ 750.00				\$ -
31	16 Building Maintenance	\$ 5,000.00	\$ 5,000.00	\$ 59.63	\$ 69.04	\$ 249.04	\$ 377.71
32	17 Internet/Phone/E-Rates	\$ 6,000.00	\$ 6,000.00	\$ 203.43	\$ 203.40	\$ 203.40	\$ 610.23
33	18 Mid Michigan Library League/Dues	\$ 2,000.00	\$ 2,000.00			\$ 204.00	\$ 204.00
34	19 Grant Expenditures	\$ 3,000.00	\$ 3,000.00	\$ 938.89	\$ 266.65	\$ 120.86	\$ 1,326.40
35	20 Programming/Misc	\$ 2,000.00	\$ 2,000.00	\$ 12.91		\$ 80.94	\$ 93.85
36	Total Expenditures	\$ 92,650.00	\$ 93,780.00	\$ 8,392.52	\$ 4,096.17	\$ 5,670.27	\$ 18,158.96
37	Beginning Checking Balance			\$ 155,565.73	\$ 155,018.28	\$ 151,619.83	
38	Ending Checking Balance			\$ 155,018.28	\$ 151,619.86	\$ 152,720.96	
39	Transfer In/Out CD						
40	CD Balance			\$ 34,381.79	\$ 34,381.79	\$ 34,381.79	
41	Total Ending Balance			\$ 189,400.07	\$ 186,001.65	\$ 187,102.75	